

MINUTES OF
OF SPECIAL MEETING
VARNER CREEK UTILITY DISTRICT

November 16, 2018

STATE OF TEXAS :

COUNTY OF BRAZORIA :

The Board of Directors of Varner Creek Utility District of Brazoria County, Texas convened in an emergency session, at the home of Allan Sassin, 14 Evergreen, West Columbia Texas inside the boundaries of the District on the 16th day of November 2018, at 10:30 am. and the roll was called of the duly constituted officers and members of the Board, to-wit:

Allan Sassin	President
Gene Pell	Vice-President / Financial Director
Wayne Pollard	Asst. Secretary
Rebecca Carroll	Secretary
Ray Sauer	Director

Also present were the following: Debra Lanehart, 1st Capital Business Services; Steve Matula, Baker & Lawson Engineering. All members except Gene Pell were present thus constituting a quorum.

Morris Ryder, District Operator, located a break in the 12” water main coming out of the Water Plant on Thursday, November 15, 2018. The Operator and Engineer agree that the repair requires the shutdown of the system, cutting out the affected area and replacing of the line. The shutdown of the system for the repair may cause the pressure in the system to drop below the required 20 psi. This action would require the District to issue a Boil Water Notice to the customers of the District.

Motion to authorize the repairs to the main water line to commence at 12am November 19, 2018 and issuance of the Boil Water Notice to the District customers made by Director Sauer, seconded by Director Carroll and the vote was unanimous.

The Administrator, Debra Lanehart will draft the Notice according to TCEQ guidelines and place the required Notice in the Monday November 19th issue of The Facts newspaper. Notices will be printed and dispersed at the front gate, La Casona, Hotel and Cottage Information Center. The District Operator will place signage at the front and back gates on both the entrance and exit to alert that a Boil Water Notice is in effect. The District will also send out an e-mail to residents and place notices on social media.

The Notice can be lifted once the required samples have passed testing at the Brazoria County Health Water Lab. Samples will be submitted on Monday, November 19. The testing requires 24 hours.

(SEAL)

Debra Lanehart
District Administrator