# MINUTES OF

SPECIAL MEETING

VARNER CREEK UTILITY DISTRICT

December 10, 2020

STATE OF TEXAS :

COUNTY OF BRAZORIA :

 The Board of Directors of Varner Creek Utility District of Brazoria County, Texas convened in Special session, open to the public at the Columbia Lakes Resort Cottages back conference room, Columbia Lakes, West Columbia 77486, within the boundaries of the District on the 10th day of December 2020 at 10:00am. and the roll was called of the duly constituted officers and members of the Board,

to-wit:

 Allan Sassin President

 Gene Pell Vice-President / Financial Director

 Becky Carroll Secretary/Treasurer

 Wayne Pollard Asst. Secretary/Treasurer

 Ray Sauer Director

Also present were the following: Debra Lanehart, 1st Capital Business Services

All members were present except Gene Pell thus constituting a quorum.

Director Sassin called the meeting to order at 9:30.

Minutes are presented in order of the stated agenda even though actual order of topics were discussed out of agenda.

1. Director Sassin provided a Proposed 2021 Budget spreadsheet for consideration. Total income and corresponding expenses were proposed at $939,000.00. Water and Sewer income items were calculated on 2020 actuals plus an additional 50 new homes in 2021.

Motion to accept the proposed 2021 Budget made by Director Sauer, seconded by Director Weeks and the vote was unanimous. The Budget will be presented and adopted at the December Regular meeting.

1. Debra Lanehart presented a draft of the Information Letter to be included in the January 1, 2021 1st Quarter Billing Statements. The letter gives information on the new Maintenance Fees and informs the vacant lot owners of the decision to discontinue the Standby Fees as of January 1, 2021.

Director Carroll made the motion to approve the Information Letter for inclusion in the 1st Quarter Billing in January, Director Sauer seconded the motion and the vote was unanimous.

 There being no other business to come before the Board, Director Weeks made a motion to adjourn. The motion was seconded by Director Sauer and the vote was unanimous.

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 Debra Lanehart

 District Administrator

(SEAL)