

MINUTES OF
SPECIAL MEETING
VARNER CREEK UTILITY DISTRICT
August 3, 2022

STATE OF TEXAS :

COUNTY OF BRAZORIA :

The Board of Directors of Varner Creek Utility District of Brazoria County, Texas convened in special session on Wednesday, August 3, 2022, in the Administrator's Office at 1st Capital Business Services, 310 E Brazos Avenue, West Columbia outside the boundaries of the district.

to-wit:

Allan Sassin	President
Keith Barker	Vice-President
Becky Carroll	Secretary/Treasurer/Financial Director
Randall Weeks	Asst. Secretary/Treasurer
Ray Sauer	Director

Also, present were the following: Debra Lanehart, 1st Capital Business Services, LLC

All members were present thus constituting a quorum.

Minutes are presented in order of the stated agenda even though actual order of topics may be discussed out of agenda order.

Meeting called to order at 11:00am .

- A. Motion to propose tax rate for 2022 at \$0.38 for Debt Service and \$0.10 for Maintenance and Operations made by Director Carroll, seconded by Director Sauer and the vote was unanimous.
- B. Motion to set the hearing for proposed tax rate: August 17, 2022, at 9:30am at regular meeting room inside the boundaries of the district made by Director Sauer, seconded by Director Carroll and the vote was unanimous.
- C. Budget review: Changes:

Increase the following Income items by \$81,400: Maintenance and Operations tax by \$15,000, Tap Connection fees by \$68,500.00 and Interest on Temp Investments by \$900.00 and decrease Standby by fees by \$3,000.

Increases to Expenses include \$3,000 for Water Meter Cell Service, \$500 for Regional Water Fees, \$3,000 for Service Account Collections, \$42,000 for Tap & Inspection fees,

\$23,000 for Materials for Taps, and \$1,000 for Printing and Office Supplies and \$46,400 increase for Special Projects. Decreases to Expenses include \$3,000 for Engineering fees, \$30,000 for Labor (Maintenance and Repair), \$2,000 for Election expense, and \$1,500 for Other Expenses

Motion to adopt the changes to the 2022 budget (listed above) made by Director Barker, seconded by Director Sauer, and the vote was unanimous.

There being no other business to come before the Board, Director Carroll made a motion to adjourn at 11:50am. Director Weeks seconded the motion and the vote was unanimous.

Debra Lanehart
District Administrator

(SEAL)