MINUTES OF
REGULAR MEETING
VARNER CREEK UTILITY DISTRICT
June 17, 2026

STATE OF TEXAS :

COUNTY OF BRAZORIA :

The Board of Directors of Varner Creek Utility District of Brazoria County, Texas convened in Regular Session on Wednesday, June 17th, 2026, at 1st Capital Business Services office at 310 E Brazos Ave, West Columbia,77486, outside the boundaries of the district.
to-wit:

Keith Barker	President -Absent
Amy Neal	Treasurer
Jim Stubbs	Vice President
Jody Tielke	Secretary
Mark Hopkins	Director

Also, present were the following: Micheal Bendit, 1st Capital Business Services, LLC; Randy Liska of Baker & Lawson; Ben Ryder of Ryder Company; Paul Tobias (Resident) & Tim Davis E3 Consultants. All Directors were present except Keith Barker, thus constituting a quorum. The meeting was called to order at 9:30 AM

Minutes are presented in order of the stated agenda even though actual order of topics may be discussed out of agenda order.

A. Public comments: None

B. OPERATOR'S and SECURITY REPORT

1. **Operator's Monthly report (see overall report)**

- Bacterial samples taken all samples good
- Levy Inspection good
- Standby for pumps during storm
- Support for 12" waterline replacement
- Received additional bids for Manhole repairs – Jody Tielke to work with vendors on more bids

Jody Tielke made a motion to approve the overall Operator's Report and was seconded by Mark Hopkins and the vote passed unanimously 4-0.

C. Engineer's Report

1. **12" water line replacement project-** Randy Liska of Baker Lawson presented the board with updates on fabrication, delivery, and fittings- project continues through July.

2. Update only and further discussion regarding planning for 2028 Bond projects on meetings with VCUD legal and Bond Representative.

Amy Neal motioned to accept the overall Engineer's report and Mark Hopkins seconded the motion. The vote passed unanimously 4-0.

D. Sewer and water billing and collection reports

1. *A motion was made by Jody Tielke and seconded by Mark Hopkins to approve the cut-off date of 6/24/26 and overall water sewer report and the vote passed unanimously 4-0.*

E. LEGAL/FINANCIAL:

1. 2028 Bonds – Update only on proposed meeting with CLHOA BOD
2. Other Legal – *NA*
3. 2025 CCR Report *After discussion, a motion was made by Mark Hopkins and seconded by Jody Tielke to approve the 2025 CCR Report and with no public comments regarding the report, the vote passed unanimously 4-0.*

F. ADMINISTRATORS REPORT

1. Micheal Bendit presented the Cash Balance Reports with the transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of May 2026. *Motion to accept the report made by Mark Hopkins, seconded by Jody Tielke and the vote was unanimously approved 4-0.*
2. Budget Report/Income Statement: *Motion to accept the P&L Budget was made by Amy Neal and seconded by Jody Tielke. The vote was unanimously approved 4-0.*
3. Micheal Bendit presented the list of checks prepared for the June 2026 invoices. *The checks total $156,854.90 from the Operating fund and $2,954.25 from Debt Service. Motion to pay the bills made by Mark Hopkins, seconded by Jody Tielke and the vote was unanimously approved 4-0.*
4. Minutes- *A motion was made by Mark Hopkins and seconded by Amy Neal to approve Meeting minutes from May 8, 2026, May 15, 2026, And May 22,2026 and the vote passed unanimously 4-0.*
5. Tax Summary- *Mark Hopkins made a motion to accept the May 2026 Tax Summary and was seconded by Amy Neal and the vote passed unanimously 4-0.*

H. There being no other business to come before the Board, Jim Stubbs made a motion to adjourn at 11:54 PM..

Micheal Bendit
District Administrator