

**VARNER CREEK UTILITY DISTRICT
OF
BRAZORIA COUNTY, TEXAS
P. O. BOX 265
WEST COLUMBIA, TEXAS 77486**

March 9, 2023

TO: THE BOARD OF DIRECTORS OF VARNER CREEK UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS

Notice is hereby given that the Board of Directors of Varner Creek Utility District (VCUD) will hold a regular meeting on Wednesday, March 15, 2023, at 9:30 A.M. at the Columbia Lakes Resort Cottages back conference room, Columbia Lakes, West Columbia, Texas 77486, within the boundaries of the District, for the following purposes:

- A. Public comments
- B. Operator's Report
 - 1. Update on biological tests and maintenance performed in current month
 - 2. Update on the HOA progress on purchasing the maintenance facility
- C. Security Report
 - 1. Update by the security committee/operator on any security issues
- D. Sewer and water billing and collection reports
 - 1. Review status of water and sewer accounts; approve delinquent account cut-off list and total report
 - 2. Consider any outstanding balances to write off and recommended action on delinquent accounts
- E. Engineer's Report
 - 1. Discuss and take action on any suggested Engineering projects and issues.
 - 2. Update status of the revised application to TCEQ for changes to the scope of the 2018 bond Issue
 - 3. Discuss any action taken regarding the electrical tie-in from Well #2 to Well #1 location
 - 4. Status update on the dormant Texas Eastman pipeline easement
 - 5. Discuss and take appropriate action on a Facilities Inspection of VCUD properties/assets
 - 6. Discuss and take action regarding the digitalization of all VCUD water, sewer and storm water lines
 - 7. Make arrangements for the required five-year desk review of the CL Inventory of Dams Emergency Action Plan as required by May, 2023 under Section 6 of the Plan
- F. Legal/Financial Advisors
 - 1. Discuss any updates and action regarding the WWT contract
- G. Administrators Report
 - 1. Standby collections and outstanding balances report for February 2023
 - 2. Cash balances report on District Bank accounts for February 2023
 - 3. Budget Report/Income Statement for February 2023
 - 4. Approve paying of bills
 - 5. Review and approve minutes of previous meeting
 - 6. Tax Assessor/Collector report for February 2023
 - 7. Approve signing of KML Engagement letter for 2022 audit.
- H. Adjourn

(SEAL)



VARNER CREEK UTILITY DISTRICT

By: Debra Lanehart
Debra Lanehart,
Administrator of District