

**December 11, 2025**

TO: THE BOARD OF DIRECTORS OF VARNER CREEK UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS

Notice is hereby given that the Board of Directors of Varner Creek Utility District (VCUD) will hold a regular meeting on Wednesday, December 17, 2025, at 9:30 A.M. in the office of the District Administrator at 1<sup>st</sup> Capital Business Services located at 310 E. Brazos, West Columbia, Texas 77486, outside the boundaries of the District, for the following purposes:

- A. Public comments
- B. Operator's Report
  - 1. Update on biological tests and maintenance performed the past month.
  - 2. Update on any security issues on Levee system, pump stations and water plant.
- C. Engineer's Report
  - 1. Update on 12" Water line replacement and control system upgrade at the water plant.
  - 2. Update on scope/proposals for potential 2028 Bond Projects.
  - 3. Discuss and take appropriate action on any other Engineering projects/issues for the District.
- D. Sewer and water billing and collection reports
  - 1. Approve the November sewer, water and garbage billing and collection reports, consider any outstanding balances to write off and set water cutoff date for delinquent accounts.
- E. Legal/Financial Report
  - 1. Update on dormant Texas Eastman pipeline easement.
  - 2. Update on property purchase of Levee and Spillway from Enero Lakes LLC.
  - 3. Discuss and take appropriate action on any legal or financial issues for the District.
  - 4. 2026 Elections- Review and take appropriate action regarding election notice for candidates for Director At Large Positions (3) in May 2, 2026 Election.
  - 5. Review and take appropriate action on Resolution Announcing Elections for (3) positions in 2026 Election.
  - 6. Review and take appropriate action on FY 2026 Proposed Increase to Water and Sewer Base and Usage rate.
- F. Administrators Report
  - 1. Review and approval of Cash balances report on District Bank accounts for November 2025.
  - 2. Review and approval of Budget Report/Income Statement for November 2025.
  - 3. Review and approval of Operating and Capital Projects budgets for 2026
  - 4. Review and approval of paying of bills.
  - 5. Review and approval of minutes of previous meetings.
  - 6. Review and approval of Tax Assessor/Collector report for November 2025.
- G. Adjourn

VARNER CREEK UTILITY DISTRICT

By: \_\_\_\_\_  
Micheal Bendit,  
Administrator of District

(SEAL)